



MOVE OUT CLEANING CHECKLIST

The following list should be used by you or your professional cleaner to clean your unit upon move out. These items are completed for every unit prior to move in. The following information is for reference purposes, and is not an all-inclusive list, as your particular unit may require additional cleaning not listed.

- Little Moe Property Management prides itself in the cleanliness and condition of its properties. As such, upon the end of your tenancy you are required to return your unit and premises empty and in a cleaned to a comparable level of cleanliness that you received the unit. Cleaning issues are NOT be considered normal “wear and tear” under any circumstances whatsoever.
- If the home is not satisfactorily cleaned and/or has trash or abandoned items, it will be necessary to hire a cleaning service to clean your unit and/or premises, and those charges will be deducted from your Security Deposit.

GENERAL:

- DO NOT FILL HOLES IN WALLS.** Small holes will be patched by management at no expense. *If there are any large holes, such as from wall anchors, the holes will need to be patched and the entire wall painted by management’s painter at tenant’s expense.*
- Clean walls, doors, baseboards and switch plates. Remove marks with non-abrasive cleaners or “Magic Eraser”.
- Clean all door knobs, kitchen and bath cabinet handles and knobs.
- Remove all cobwebs from walls and ceilings.
- Clean all ceiling fans and blades.
- For interior and exterior light fixture covers controlled from inside of the unit, light covers should be removed from light fixtures and cleaned.
- Wall and ceiling vents, and register covers, should be clean (vacuumed and/or washed).
- Tile floors and grout in kitchen and bath should be cleaned.
- Washing Machine & Clothes Dryers are provided for many properties and should be thoroughly cleaned inside and out, including product trays inside the washer, the agitator and dryer lint tray.
- For single family home tenants, fireplace should be clean of all debris, including ashes.
- Drapes/curtain panels should be vacuumed, and cleaned if dirty or stained (if applicable).
- All blinds should be cleaned. *Missing or damaged blinds will be replaced by management at tenant’s expense.*
- Replace any burned-out light bulbs throughout home, patio and garage areas. *Burned-out light bulbs will be replaced by management at tenant’s expense.*
- Everything must be removed from closets (including coat hangers) and shelves cleaned.
- Remove hooks, ceiling hooks, mounted mirrors, shelf adhesives, TV mounts, and other items that you installed during your tenancy.
- If Management can touch-up small areas with left-over paint, no additional expense will be incurred. If left-over paint is not available, or if the entire wall requires re-painting due to the size or number of patches, then the entire wall will be painted by management’s painter at tenant’s expense.
- All windows should be clean inside and out.





KITCHEN:

- DO NOT TURN OFF REFRIGERATOR WHEN VACATING.
- Refrigerator – Clean inside, outside and top of refrigerator and freezer, shelves and under crisper drawers.
- Range –Run the self-cleaning mode and remove baked on residue. Clean the interior and exterior of all surfaces including the racks.
- Stovetop – Clean stovetop, panel and dials with non-abrasive cleaners. DO NOT scratch the surfaces.
- Microwave – Clean inside and outside surfaces to remove grease and dirt, including exhaust fan, filter, and lights.
- Dishwasher – Clean inside, soap dispenser, bottom pan, the outside door and handle.
- Garbage disposal should be free of debris.
- Countertop – Clean all countertop surfaces with non-abrasive cleaners.
- Cabinets – Remove all shelf paper from cabinets and drawers. Wipe out and clean the inside and outside of all cabinets, including shelves and drawers. Clean cabinet knobs and pulls.
- Sink & Faucet – Clean sink and faucet fixtures, safely remove any dirty buildup around base of fixtures and around faucet spouts.
- Floors – Clean tile floor and grout to be free of stains.
- Baseboards – Clean baseboards to be free of marks, dirt and dust.
- Windows – Clean windows, sills, tracks, inside and out, including screens.
- Switch Plate Covers – Clean electrical switch and outlet covers to be free of dirt and grime.
- Light Fixtures – Clean light fixture & covers to be free of dirt and dust.
- Air Conditioner Vents and register covers – Clean all vents on walls to be free or dirt and dust.

LIVING ROOM, DINING ROOM & BEDROOMS:

- Walls – Clean walls, ceilings & corners to be free of marks, dirt and dust. Remove any cobwebs.
- Baseboards – Clean baseboards to be free of marks, dirt and dust.
- Windows – Clean windows, sills, tracks, inside and out, including screens.
- Interior Doors – Clean doors and around door frames.
- Front Door/Sliding Glass Doors/Security Doors – Clean doors, threshold, door frames, tracks, windows and knobs.
- Closets – Clean out closet & wipe down shelves.
- Switch Plate Covers – Clean electrical switch and outlet covers to be free of dirt and grime.
- Light Fixtures – Clean light fixture & covers to be free of dirt and dust.
- Laminate Wood Floors – DO NOT WET MOP WOOD FLOORS. Vacuum, dry mop and wipe down wood floors.
- Air Conditioner Vents and register covers – Clean all vents on walls to be free or dirt and dust.





OUTDOOR AREA:

- Doors – Wipe down exterior doors, thresholds, security door, storage door, and door knobs.
- Windows – Clean windows, sills, tracks, inside and out, including screens.
- Light Fixtures – Clean inside and outside of globe outdoor fixtures.
- Personal Items – Remove all personal items and garbage.
- Patio Areas – Hose down or sweep patio areas.

BATHROOMS:

- Tile Floors and Shower/Tub Surrounds – Clean all tile and grout to be free of dirt, stains and grime.
- Bathtub – Clean bathtub to be free of dirt, stains and grime.
- Shower Heads, Handles and Tub Spouts – Clean plumbing fixtures to be free of hard water spots, dirt, stains and grime.
- Glass Shower Door and Frame – When included, clean with non-abrasive cleaners to be free spots, stains and grime.
- Countertops – Wipe down all countertops to be free of dirt, stains and grime.
- Soap dishes – Clean soap dishes to be free of all soap scum.
- Toilets – Clean toilets thoroughly inside & out to be free of marks, hard water spots stains, dirt and grime.
- Towel Bars and Hooks – Wipe down all towel bars, hooks to be free of dust.
- Vanity, Medicine Cabinets and Cabinet Drawers – Clean all surfaces to be free of dirt, stains and grime, including shelves and mirrors. Wipe out all drawers.
- Switch Plate Covers – Clean electrical switch and outlet covers to be free of dirt and grime.
- Light Fixtures – Clean light fixture & covers to be free of dirt and dust.
- Walls – Clean walls, ceilings & corners to be free of marks, dirt and dust. Remove any cobwebs.
- Baseboards – Clean baseboards to be free of marks, dirt and dust.
- Doors and door frames – Clean doors and around door frames, and knobs.
- Air Conditioner and Fan Vents – Clean all fans and vents to be free or dirt and dust.

GARAGE/CARPORT & STORAGE AREA:

- Remove all trash from the premises.
- Clean any oil stains from floor using an appropriate cleaner.
- Sweep concrete floor surfaces. Mop tile floor surfaces.
- Storage Areas and Garages – Empty and clean out storage/garage areas. Sweep areas free of debris. Clean shelves.
- Patio Areas – Remove all property and debris, including tables, planters, grills, chairs. Sweep patio areas free of debris.

Repair & Replacement Charges. Upon vacating, if any items are missing or damaged to the point they must be replaced, you will be charged for the current cost of the item, labor, and service charges.

Painting. A painting fee may be charged for either a partial or full painting for soiled areas that are beyond reasonable wear. *Reasonable wear: one or two nail holes per wall, or slight smudge marks around light switches. We assume a paint will last (5) five years. For example: If full paint is needed after one year of occupancy then a depreciated value will be charged to the security deposit.*

