

Rental Application

Separate application required from each applicant age 18 or older.

Date and time received by landlord _____

THIS SECTION TO BE COMPLETED BY LANDLORD

Address of Property to Be Rented: _____

Rental Term: month-to-month lease from _____ to _____

Amounts Due Prior to Occupancy

First month's rent\$ _____

Security deposit\$ _____

Credit check fee (*paid to www.mysmartmove.com*)\$ _____

City tax (*2% of Rent*)\$ _____

Utility Assessment (*water, sewer trash only*)\$ _____

Other (specify): _____ \$ _____

TOTAL\$ _____

Applicant

Full Name—include all names you use(d): _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Email: _____

Fax: _____ Social Security Number: _____

Driver's License Number/State: _____

Other Identifying Information: _____

Vehicle Make: _____ Model: _____ Color: _____

Year: _____ License Plate Number/State: _____

Additional Occupants

List everyone, including minor children, who will live with you:

Full Name	Relationship to Applicant
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Rental History

FIRST-TIME RENTERS: ATTACH A DESCRIPTION OF YOUR HOUSING SITUATION FOR THE PAST FIVE YEARS.

Current Address: _____

Dates Lived at Address: _____ Rent \$ _____ Security Deposit \$ _____

Landlord/Manager: _____ Landlord/Manager's Phone: _____

Reason for Leaving: _____



Previous Address: _____
Dates Lived at Address: _____ Rent \$ _____ Security Deposit \$ _____
Landlord/Manager: _____
Landlord/Manager's Phone: _____
Reason for Leaving: _____

Previous Address: _____
Dates Lived at Address: _____ Rent \$ _____ Security Deposit \$ _____
Landlord/Manager: _____
Landlord/Manager's Phone: _____
Reason for Leaving: _____

Employment History

* SELF-EMPLOYED APPLICANTS: ATTACH TAX RETURNS FOR THE PAST TWO YEARS.

Name and Address of **Current** Employer: _____
_____ Phone: () _____
Name of Supervisor: _____
Supervisor's Phone: () _____
Dates Employed at This Job: _____ Position or Title: _____

Name and Address of **Previous** Employer: _____
_____ Phone: () _____
Name of Supervisor: _____
Supervisor's Phone: () _____
Dates Employed at This Job: _____ Position or Title: _____

Income

1. Your gross monthly employment income (before deductions): \$ _____
2. Average monthly amounts of other income (specify sources): \$ _____
_____ \$ _____
_____ \$ _____
TOTAL: \$ _____

Bank/Financial Accounts

	Account Number	Bank/Institution	Branch
Checking Account:	_____	_____	_____
Savings Account:	_____	_____	_____
Money Market or Similar Account:	_____	_____	_____
Other:	_____	_____	_____
Other:	_____	_____	_____
Other:	_____	_____	_____
Other:	_____	_____	_____



Credit Card Accounts

Major Credit Card: VISA MC Discover Card Am Ex Other: _____
Issuer: _____ Account No. _____
Balance \$ _____ Average Monthly Payment \$ _____

Major Credit Card: VISA MC Discover Card Am Ex Other: _____
Issuer: _____ Account No. _____
Balance \$ _____ Average Monthly Payment \$ _____

Loans

Type of Loan	Name of Creditor	Account Number	Amount Owed	Monthly Payment
Mortgage(s)				
Car Loan(s)				
Student Loan(s)				
Other				
Other				

Other Major Obligations

Type	Payee	Amount Owed	Monthly Payment

Miscellaneous

Describe the number and type of pets you want to have in the rental property: _____

Describe water-filled furniture you want to have in the rental property: _____

- Do you smoke? yes no
- Have you ever: Filed for bankruptcy? yes no How many times _____
- Been sued? yes no How many times _____
- Sued someone else? yes no How many times _____
- Been evicted? yes no How many times _____
- Been convicted of a crime? yes no How many times _____

Explain any "yes" listed above: _____



References and Emergency Contact

Personal Reference: _____ Relationship: _____
Address: _____
_____ Phone: () _____

Personal Reference: _____ Relationship: _____
Address: _____
_____ Phone: () _____

Contact in Emergency: _____ Relationship: _____
Address: _____
_____ Phone: () _____

Source

Where did you learn of this vacancy? _____

I certify that all the information given above is true and correct and understand that my lease or rental agreement may be terminated if I have made any material false or incomplete statements in this application. I authorize verification of the information provided in this application from my credit sources, credit bureaus, current and previous landlords and employers, and personal references. This permission will survive the expiration of my tenancy.

Applicant _____ Date _____

Instructions for Applicant

1. Complete, sign and date this application. Scan this application.
2. Complete, sign and date the Prior Residence release form. Scan this form.
3. Complete, sign and date the Employment Authorization. Scan this form.
4. Scan a copy of your Driver’s License or Identification Card.
5. Email all scanned documents to: moe@littlemoeproperties.com

Notes (Landlord/Manager): _____

